



## What is the President's Volunteer Service Award (PVSA)?

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The President's Volunteer Service Award (PVSA) is a national recognition program that was established in 2003 to honor our country's most committed volunteers. An initiative of the Corporation for National and Community Service, the award is administered by Points of Light, which works with certifying organizations to verify that applicants meet the criteria.

The Fullerton Service League of Boys was approved as a certifying organization in 2016. In this capacity, we have been entrusted by the PVSA to verify volunteer hours in accordance with their guidelines.

A PVSA Award is *not* a SLOBs award. We do not set the criteria for receiving the award, but we are committed to upholding the standards of a certifying organization. Some things that count toward SLOBs awards, such as hours for donations, are explicitly excluded from the PVSA. However, as a certifying organization, we can count outside, non-SLOBs volunteer hours toward a President's Volunteer Service Award provided a member meets all of our club obligations and provides proper documentation.

For more information about this program, please contact our Vice President of Hours and Awards and visit the PVSA website, <http://www.presidentialserviceawards.gov>.

### From the PVSA Website:

The President's Volunteer Service Award (PVSA) is the premier volunteer awards program, encouraging citizens to live a life of service through presidential gratitude and national recognition.

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We partner with organizations to deliver the PVSA to our nation's volunteers. Certifying organizations (COs) are an essential part of the PVSA equation. A CO is an organization that has been granted authority through an application and review process to administer the PVSA to volunteers. We look to COs to verify that volunteers meet all requirements to be awarded the PVSA.

# PVSA Award Levels

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## AWARD LEVELS

PVSA requirements vary by age. Boys under 16 (“teens”) must perform a minimum of 50 community service hours in a SLOBs calendar year to receive the first level of the award, while boys 16 and over (“young adults”) must complete at least 100 hours to receive the same recognition.

HOURS BY AWARD	BRONZE	SILVER	GOLD
Teens (11-15)	50-74	75-99	100+
Young Adults (16-25)	100-174	175-249	250+

## CALENDAR

The PVSA requires certifying organizations to set a 12-month calendar during which volunteer hours must be completed. For simplicity’s sake, Fullerton Service League of Boys has opted to make our PVSA calendar the same as our SLOBs calendar: May 1-April 30.

## BIRTHDAY CUT-OFF

Boys who hope to achieve a SLOBs award in the teen category (ages 11-15) must complete the minimum 50 hours before their sixteenth birthday. For boys who turn sixteen within a SLOBs/PVSA calendar year that means they have from May 1 until their birthday to complete their PVSA hours. Any hours volunteered after the sixteenth birthday can only be counted for awards in the “young adult” category.

# How Hours are Earned

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SLOBs members may apply community service hours toward the PVSA from three separate categories:

## **SLOBs VOLUNTEER HOURS**

All SLOBs hours count toward the PVSA *except*:

- Hours awarded for donations
- Hours awarded but not served for a cancelled event
- Any other hours explicitly excluded from PVSA credit

## **SLOBs SUPPORT HOURS**

Because SLOBs is a non-profit organization, we can count hours spent in support of our club towards PVSA awards. Fulfilling leadership duties does not qualify; however, time spent planning and setting up events does. Guidelines as follows:

### **Boys Leadership Council:**

- 3 SLOBs service hours per year that can also be entered in Track it Forward and applied towards SLOBs awards & the PVSA
- 3 “Outside Service” hours that can only be applied toward the PVSA

### **Other Youth Leadership Positions** (Volunteer Coordinator, Donations Chair, etc.)

- Hour-for-hour credit (rounded to the nearest half hour) for any time spent planning or setting up, with a maximum of two hours credit per event.
- No double dipping: You may not count extra support hours if they coincide with the actual event.

Any club member who feels his efforts will exceed the 2 hour maximum per event should contact the VP Hours & Awards.

## **OUTSIDE VOLUNTEER HOURS**

Most volunteer hours outside of SLOBs, whether for school, church, or another community group, will count towards the PVSA. However, per PVSA rules, time spent volunteering for a political candidate, cause, or organization cannot be applied to the award. Please contact the VP Hours & Awards if you are unsure whether or not service hours done outside of SLOBs can count toward the PVSA.

# Tracking & Reporting PVSA Hours

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As of now, we do not have the capacity to track PVSA Hours electronically. Please *do not* enter outside service hours or SLOBs support hours into Track-it Forward.

## TRACKING HOURS

To help you set goals and keep track of your hours as you work toward the PVSA, we have created a **PVSA Hours Tracker Form** (attached). This form is optional and for your personal use only.

## SUBMITTING PAPERWORK FOR THE PVSA

Eligible award recipients must fill out the **President's Volunteer Service Award Application** (attached) and give it to the VP Hours & Awards by June 1. Please keep a copy for your records.

## REPORTING OUTSIDE SERVICE HOURS

The PVSA requires us to verify all service hours. As such, we have created an **Outside Service Hours form** (attached) which you can use to detail non-SLOBs volunteer work. You must receive a signature from a supervising adult for every entry. If you can submit official documentation from another organization detailing your service, you do not need to fill out this form.

## OTHER REQUIREMENTS

Please remember that we will only certify awards for members in good standing. That means you must attend a minimum of four (of six) SLOBs meetings during the SLOBs calendar year and perform at least ten hours of service with our philanthropies.

# Award Presentation

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The VP Hours & Awards will order awards for all PVSA recipients over the summer so they are available for presentation at the first meeting of the year. Our award package includes a certificate, a signed letter from the President of the United States, and a lapel pin (if the lapel pin is not available, it will be substituted with an appropriate replacement). The Fullerton Service League of Boys covers the cost for all awards.

# Fullerton Service League of Boys

## President's Volunteer Service Award Application

### MEMBER INFO

Member \_\_\_\_\_ Parent \_\_\_\_\_

Member's date of birth: \_\_\_\_\_

PVSA Award category:  Teen (11-15)  Young Adult (16-25)

To qualify for a teen award, all service hours must be completed before the member's 16<sup>th</sup> birthday.

### SERVICE INFO

Dates of service (must fall within SLOBs calendar year): \_\_\_\_\_ to \_\_\_\_\_

SLOBs service hours (excluding donations): \_\_\_\_\_

SLOBs support hours: \_\_\_\_\_

Outside service hours, if applicable: \_\_\_\_\_

**TOTAL SERVICE HOURS:** \_\_\_\_\_

Please attach Outside Service Hours form or other documentation as proof of completion.

I attest to the accuracy of the hours reported.

\_\_\_\_\_  
Member (Signature) Date

\_\_\_\_\_  
Parent Mentor (Signature) Date

### Approved by:

\_\_\_\_\_  
President, Fullerton Service League of Boys Date

\_\_\_\_\_  
VP Hours & Awards, Fullerton Service League of Boys Date

# Fullerton Service League of Boys

## Outside Service Hours (for PVSA)

**For use by President's Volunteer Service Award applicants only.**

Please attach to President's Volunteer Service Award sheet.

*If you have official hours documentation from another organization, you do not need to fill out this form.*

Member \_\_\_\_\_ Parent \_\_\_\_\_

Organization	Description of Service	Date & Hours	Signature of Representative
<b>TOTAL HOURS</b>			

***I attest to the accuracy of the hours reported above, and I understand that they do not count toward my Fullerton S.L.O.B.s requirements.***

\_\_\_\_\_  
**Member (Signature)** Date

\_\_\_\_\_  
**Adult Mentor (Signature)** Date

